



**North Carolina Landscape Contractors' Licensing Board**

P.O. Box 20875 \* Raleigh, NC 27619  
Phone: (919) 266.8070 - Fax (919) 782.9470  
Email: [complaints@nclclb.com](mailto:complaints@nclclb.com)

**Complaint Form**

**Required Information\***

*(please print legibly and sign)*

\*Today's Date: \_\_\_\_\_

\*Type of Complaint: Unlicensed Practice \_\_\_\_, Advertising \_\_\_\_, Minimum Standard Violation \_\_\_\_, Other \_\_\_\_\_

**Information on Individual or Company in Question** \*Date violation was noted: \_\_\_\_\_

\*Company and/or Individual Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone Number: (\_\_\_\_) \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

License # (if applicable): \_\_\_\_\_ Job Completed? YES \_\_\_\_ NO \_\_\_\_, Estimated Completion Date \_\_\_\_\_

Vehicle tag # \_\_\_\_\_ Description of Vehicles \_\_\_\_\_ Estimated Crew/Quantity \_\_\_\_\_

**Site Information**

Property Owner: \_\_\_\_\_ Subdivision: \_\_\_\_\_

\*Site Address: \_\_\_\_\_

\*City: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone Number: (\_\_\_\_) \_\_\_\_\_ \*County: \_\_\_\_\_

\* Residential \_\_\_\_, Commercial \_\_\_\_, Institutional \_\_\_\_, Other (describe) \_\_\_\_\_

General Contractor (if applicable): \_\_\_\_\_ Phone Number: (\_\_\_\_) \_\_\_\_\_

General description of work being performed: Attach additional documentation, photos, contracts, invoices, etc. If you require additional space to detail your complaint, please submit an additional sheet or sheets of paper.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Complainant Information**

Name: \_\_\_\_\_ Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone Number: (\_\_\_\_) \_\_\_\_\_

Email: \_\_\_\_\_

Are you a? Homeowner \_\_\_\_ General concerned citizen \_\_\_\_ Landscaper \_\_\_\_ License # \_\_\_\_\_ Other \_\_\_\_  
*(if applicable)*

What outcome, if any, are you seeking?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\*By submitting this form, I attest that I am the Complainant entered above and the information I have provided is true and accurate to the best of my knowledge.

\* \_\_\_\_\_  
*Signature*