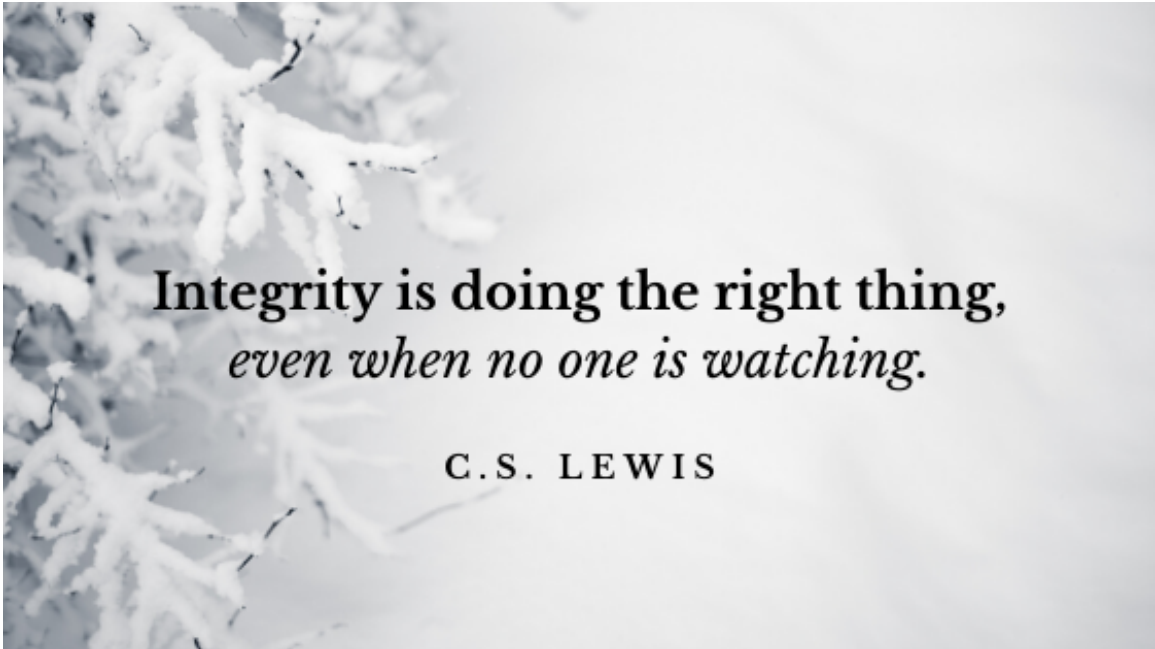


NCLCLB News

Your source for NC Licensed Landscape Contractor information.



**Integrity is doing the right thing,
*even when no one is watching.***

C. S. LEWIS

Did You Know?...

If you are operating your business under an assumed name (Doing Business As) (DBA) you are required to file with your county Register of Deeds and provide the NCLCLB office with a *Certificate of Assumed Name* documenting that you have registered as a DBA and are doing business under a different name than how you are licensed. Otherwise your business needs a Corporate license. Questions about the difference, please contact the Board office for help. (NCAC 28B .0303)

Every licensee shall keep the Board advised of the licensee's current mailing address, phone number, email address, and the name or names under which the licensee is practicing. If any change occurs, the licensee shall notify the Board in writing of the change within 60 days. (NCAC 28B .0204)

We'll be at the 2020 Green & Growin' Show January 30-31, 2020.

Have questions or need help?

Come see us at Green & Growin' 2020. We'll have an exhibit booth.

You can even get (1) Landscape CE credit for walking the trade show floor.

Visit <http://greenandgrowin.com/> for more information about Green & Growin' 2020.

FOCUS ON: Code of Conduct

The end of a year is often a time of reflection:
What have we done right? What can we do better?

With this in mind, please take a moment to remember the NC Landscape Contractor Code of Conduct and always apply it for the good of your business and this professional industry:

Landscape Contractor Code of Conduct

1. Comply with NC General Statute 89-D and all other applicable Federal, State and Local laws and regulations.
2. Protect the integrity of the profession by serving the best interests of clients and the general public by acting fairly and honestly.
3. Promote professional competence, training and continuing education.
4. Provide a safe work environment.
5. Refrain from engaging in false or misleading conduct.
6. Engage in environmentally responsible design, installation, and service.

Maintaining Your License

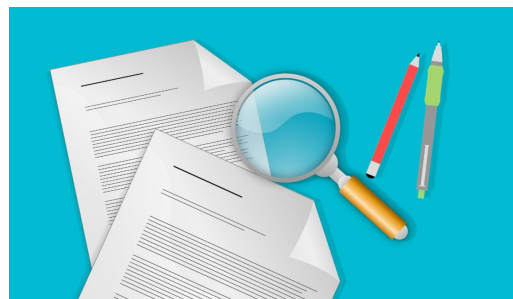


Get Ahead in Your Education!

Landscape Contractor Licensees need to complete seven (7) continuing education hours in a renewal year (August 1 - July 31):

- (3) CEs must be technical (landscape)
- (2) CEs must be business
- The (2) remaining credits can be technical or business.

No more than four (4) CEU credits shall be given for pesticide license credits issued by the North Carolina Department of Agriculture and Consumer Services in one year. (21 NCAC 28B .0402)



Continuing Education Audits

The Board has begun auditing licensees for continuing education (CE) compliance.

Visit <https://nclclb.com/wp-content/uploads/2017/03/Subchapter-b-rules-PRINT.pdf> for a full description of the audit requirements and process per the law: 21 NCAC 28B .0403

You must personally attend the approved continuing education course/activity to obtain credit.

Filing false information is a violation of North Carolina law (N.C.G.S.89D) and can jeopardize your license.

Get Ahead in Your Education - continued

Don't wait until July to get your credits! **Save time and money by registering for classes near you today.**

Benefits to completing credits early:

- Choose topics you're interested in, not just what is available to meet a deadline.
- Save money on travel and time away from the office.
- Find available courses in your area before they sell out.
- Have ample time to submit license renewals without stress.

Visit <https://nclclb.com/continuing-education/approved-courses-2019-2020/> for landscape contractor education. Use the easy-to-use list of approved courses by course#, provider, date, hours of credit, or location.

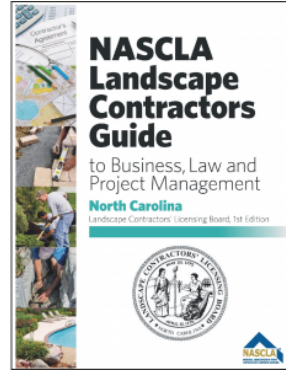
REMINDERS:

Take your individual NC Landscape Contractors' License Number to all CE classes for accurate reporting of your hours.

You must personally attend the approved continuing education course/activity to obtain credit.

Filing false information is a violation of North Carolina law (N.C.G.S.89D) and can jeopardize your license.

Testing and Reference Manuals Available



Visit <https://nclclb.com/licensing-2/manuals/> for full details and online ordering.

Reinstatement is Still Possible

If you, or a colleague, were a Licensed Landscape Contractor in 2018-2019, but missed the August 1 renewal deadline and/or did not receive enough continuing education credits, **you can still be reinstated, but don't wait.**

To reinstate your license, you will need to:

- Submit documentation of continuing education credits; and
- Pay the \$185 reinstatement fee (\$100 reinstatement fee+\$60 license fee+\$25 late renewal fee).

Visit <https://nclclb.com/individual-license-reinstatement/> for more information and reinstatement forms.



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